

Subapplicant information

Name of federal agency

FEMA

Type of submission

Application

THE TOWN OF THE RISING SUN

1 E MAIN ST

RISING SUN, MD 21911 United States

State	UEI-EFT	DUNS #	EIN #
MD	PJDLHC43FDJ3	051007334	

Subapplicant type

Local GovernmentIs the subapplicant subject to review by Executive Order 12372 Process? **No - Not selected**

Is the subapplicant delinquent on any federal debt?

No

Contact information

Subrecipient Authorized Representative (SAR)

Sean Martin	Primary phone 3023181088 Work	Mailing address
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sean.martin@kci.com

Point(s) of contact

Calvin A Bonenberger, Jr.

Town Administrator

Primary phone

4106585353

Work

Additional phones

4432063669

Mobile

Mailing address

1 East Main Street

Rising Sun MD 21911

FaxTabonenberger@risingsunmd.org

Community

Please provide the following information. If the Congressional district number for your community does not display correctly, please contact your State NFIP coordinator.

Add Communities

Please find the community(ies) that will benefit from this mitigation activity by clicking on the Find communities button. If needed, modify the Congressional District number for each community by entering the updated number under the U.S. Congressional District column for that community. When finished, click the Continue button. NOTE: You should also notify your State NFIP coordinator so that the updated U.S. Congressional District number can be updated in the Community Information System (CIS) database.

Community name	County code	CID number	CRS community	CRS rating	U.S. Congressional District
RISING SUN, CITY OF	015	240158	N		1

Please provide any additional comments below (optional).

The Town of Rising Sun is a small, incorporated municipality in northwestern Cecil County, Maryland, near the Pennsylvania and Delaware state lines. The town serves as a local hub for surrounding rural areas and benefits from regional connectivity via U.S. Route 1 and Maryland Route 273, with access to nearby employment centers such as Elkton and Wilmington, Delaware. Rising Sun encompasses approximately 1.7 square miles and is characterized by a traditional development pattern, including a historic downtown, established residential neighborhoods, and local commercial uses. The town continues to experience steady growth and increasing development pressure, particularly as nearby regional centers expand, and housing demand extends into Cecil County. According to the 2020 U.S. Decennial Census, Rising Sun had a population of 2,740 residents (Attachment 1), with recent American Community Survey (ACS) 5-year estimates indicating continued population stability and growth. The community is primarily composed of family households, with a median household income below the Maryland statewide average. As a small but growing municipality, Rising Sun operates with limited staff capacity to manage development and regulatory functions. Continued population growth and development activity are increasing the need for resources and personnel to maintain consistent building code enforcement and inspection services and ensure safe construction and long-term community resilience. Existing conditions within the Town—including aging structures, non-code-compliant buildings, and areas with higher development density—highlight the importance of proactive inspection and enforcement to reduce risks associated with fire spread, structural deterioration, and flood-related impacts (Attachment 3).

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
Attachment 3_Photolog.pdf	05/22/2026	cassidy.ezzi@icf.com	Community Attachments	Photolog	
Attachment 1_Census Data.pdf	05/22/2026	cassidy.ezzi@icf.com	Community Attachments	US Census Data for Rising Sun - 2020	

Mitigation plan

Please provide your plan information below.

Is the Subapplicant entity that will benefit from the proposed activity covered by the current FEMA approved multi-hazard mitigation plan in compliance with 44 CFR Part 201? **Yes**

Please provide plan detail

Plan name	Plan type	Plan approval date
2022 Cecil County Hazard Mitigation Plan	Local Multi-Hazard Mitigation Plan	10/17/2022

Proposed activity description

The proposed activity will establish and support funding for one full-time Building Code Inspector positions and code enforcement trainings for the Town of Rising Sun over a three-year period. These position will be responsible for overseeing compliance and inspection for all new construction and ensuring building compliance for all structures in the Rising Sun community with applicable building codes, fire safety codes, floodplain regulations, and hazard mitigation standards through the design, permitting, and construction process. The inspector will conduct plan reviews and perform

site inspections at multiple stages of construction. Due to varying code requirements, each structure is expected to require approximately 10–15 separate inspections, necessitating dedicated local capacity to maintain consistent enforcement as development activity increases. In addition to new construction oversight, the inspector will support ongoing code enforcement activities for existing structures, including identifying and addressing deficiencies in older residential and mixed-use buildings. This will help bring current structures, particularly those constructed prior to modern code adoption, into compliance with applicable building, fire, and life safety standards, reducing risks associated with aging materials, outdated systems, and deferred maintenance. The project also includes comprehensive training and professional development to strengthen local expertise in modern code enforcement and hazard mitigation practices. This will include training in building inspection procedures, fire and life safety codes, floodplain management requirements, and hazard-resistant construction practices. The project will also support the development of standardized inspection procedures, documentation protocols, and compliance tracking systems, ensuring consistent and defensible enforcement of resilience-focused codes across all new and existing developments. This project establishes lasting local capacity by supporting new staff and building core competencies in code enforcement, floodplain management, and hazard-resistant construction. Through targeted training and the development of standardized procedures and compliance systems, these capabilities will be institutionalized, enabling the Town to sustain effective, resilience-focused enforcement and meet future development needs long after the FEMA BRIC grant period ends. This activity is needed to address increasing development pressures, including approximately 1,000 planned residential units and associated commercial growth. Currently, the Town relies on limited staff and external support from the County for code enforcement. By establishing dedicated in-house inspection capacity and strengthening internal processes, the Town will improve its ability to conduct timely, consistent inspections and maintain compliance across both new and existing structures. Consistent code enforcement will directly reduce fire risk by ensuring that electrical systems, fire separation assemblies, means of egress, and fire-resistant materials are installed and maintained in accordance with adopted codes. Proper enforcement helps prevent deficiencies that can lead to ignition, rapid fire spread, and unsafe evacuation conditions. More broadly, the project will reduce structural and flood-related risks by ensuring that all development is constructed and maintained in accordance with current resilience standards, improving long-term safety and reducing potential impacts to adjacent properties and the community. In addition, the project will support flood risk reduction by ensuring compliance with NFIP floodplain management requirements, including elevation standards, site design, and development regulations. Consistent enforcement of these standards will reduce the likelihood of flood-related damage, support continued participation in the NFIP, and strengthen the Town's overall resilience to future flood events.

Please provide any additional comments below (optional).

The proposed project aligns with Goal 2 of the Cecil County HMP, “reduce the potential impact of natural, technological, and human-caused disasters on public and private property”. Additionally, the project is in line with the first category of mitigation techniques: “Local Plans and Regulations: codes that

influence the way land and buildings are developed and built; examples include: building codes and enforcement” (see Attachment 2). The project will be implemented over a three-year period, during which the Town will build internal capacity and establish consistent inspection procedures. Following the grant period, the Town intends to sustain these positions using local funding sources, including developer impact fees. Although this project supports existing local resilience and risk-reduction objectives, the Town is actively coordinating with Cecil County to review the proposed project for consideration during future updates and amendments to the County Hazard Mitigation Plan. Lessons learned, risk information, and project outcomes generated through this effort will be shared with the County to support incorporation into future mitigation planning activities and to ensure continued alignment with local and regional resilience priorities.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
Attachment 2_Cecil Co HMP_clipped.pdf	05/22/2026	cassidy.ezzi@icf.com	Mitigation Plan Attachments	HMP	

Scope of work

The project Scope of Work (SOW) identifies the eligible activity, describes what will be accomplished and explains how the mitigation activity will be implemented. The mitigation activity must be described in sufficient detail to verify the cost estimate. All activities for which funding is

requested must be identified in the SOW prior to the close of the application period. FEMA has different requirements for project, planning and management cost SOWs.

Subapplication title (include type of activity and location)

Town of Rising Sun Resilience Code Enforcement

Do any of the following apply for this project?

None

Activities

Primary activity type

Codes and standards

Primary sub-activity type

Development, administration, and enforcement of new codes

Secondary activity type (Optional)

Geographic areas description

The proposed project will be implemented within the incorporated limits of the Town of Rising Sun in Cecil County, Maryland, located at approximately 39.692972 latitude and -76.046472 longitude. The Town encompasses a compact municipal area characterized by a mix of residential neighborhoods, a centralized downtown, and planned expansion areas where new development is anticipated. Project activities will apply community-wide, with a focus on areas experiencing current and near-term growth associated with planned residential development. These areas include sites identified for new housing construction, including single-family and multi-family units, where consistent inspection and code enforcement will be critical. The geographic scope also includes areas historically impacted by hazards, including localized flooding (see Attachment 6), where proper code enforcement and compliance with floodplain and building standards are necessary to reduce future risk. By applying inspection and enforcement uniformly across the Town, the project ensures that all new and redeveloped structures meet current safety and resilience standards.

Community lifelines

Primary community lifeline

Primary sub-community lifeline

Secondary community lifeline (optional)

Hazard sources

Primary hazard source

Secondary hazard source (optional)

Tertiary hazard source (optional)

Is this a phased project?

Are you doing construction in this project?

Percentage of population impacted

Provide detailed description of population impacted

Safety and security

Community safety

Fire

Flooding

Infrastructure failure

No

No

100

The proposed project will benefit the entire population of the Town of Rising Sun, including both existing residents and future populations associated with planned growth. According to the 2020 U.S. Decennial Census (Attachment 1), the Town has approximately 2,740 residents, with significant growth anticipated through approximately 1,000 new residential units and associated development. The project will directly benefit current residents by reducing risks associated with unsafe or non-compliant construction, including structural failure, fire hazards, and flood-related damage. Limited inspection capacity currently constrains the Town's ability to complete the 10–15 inspections required per

Provide a clear and detailed description of your proposed activity

structure, increasing the potential for code deficiencies. Expanded capacity will ensure consistent compliance with building, fire, and floodplain standards. The project will also benefit future residents, particularly in higher-density developments where proper code enforcement is critical for fire separation, emergency access, and overall life safety. Ensuring compliance during construction will reduce long-term risk and improve occupant safety. Additionally, the project will benefit residents in older and more vulnerable structures, including rental housing built prior to modern codes, by improving the Town's ability to identify and address unsafe conditions that contribute to fire, structural, and flood risk. Overall, the project provides community-wide risk reduction benefits by strengthening code enforcement and ensuring that both existing and future development meet current resilience and safety standards.

If approved, this project will support funding for one full-time Building Code Inspector positions and code enforcement training for the Town for a three-year period (the period of performance of the project). These positions will oversee all new construction inspections in the Town and ensure compliance with local building codes, fire safety codes, floodplain regulations, and hazard mitigation standards throughout the design, permitting, and construction process. Grant funding for this project will provide support at a critical period for the Town. Because a substantial portion of developer impact and permit fees are not collected until building permit issuance or construction—this early investment bridges a key funding gap, allowing the Town to initiate project review, coordinate infrastructure planning, and implement resilience-focused development standards without delay. By supporting personnel and professional development upfront, the project ensures the Town can effectively manage growth, reduce approval bottlenecks, and integrate hazard mitigation principles into new development from the start. This approach not only accelerates project readiness but also establishes sustained local capacity that will be reinforced by

future fee revenues, aligning with BRIC's emphasis on long-term capability building and risk reduction. The proposed inspector will establish a consistent, Town-wide inspection and enforcement program to support increased development activity. Responsibilities will include coordinating with developers and contractors, conducting plan reviews for code compliance, performing staged inspections throughout the construction lifecycle, and documenting and resolving deficiencies to ensure corrective actions are taken prior to project completion. A key component of this activity is the implementation of a comprehensive and structured training and professional development program to build, sustain, and expand the Town's long-term code enforcement capacity. Training will be delivered through a combination of classroom instruction, field-based application, and online learning platforms offered by nationally recognized organizations such as the International Code Council (ICC), Building & Fire Codes Academy, and the National Fire Protection Association (NFPA). The program will be structured to support attainment of nationally recognized certifications, including inspector and plans examiner credentials across building, residential, mechanical, plumbing, energy, and fire disciplines (e.g., ICC and NFPA Fire Inspector certifications). In addition to certification-focused coursework, training will cover current building, fire, property maintenance, and life safety codes; floodplain management and NFIP requirements; hazard-resistant and resilient construction practices; and post-disaster damage assessment. Training will also strengthen proficiency in inspection procedures, documentation standards, compliance tracking, permitting coordination, and enforcement protocols to ensure consistent, technically sound, and legally defensible application of codes across all development activities. In parallel, the Town will develop and formalize standard operating procedures, including inspection workflows, documentation requirements, and compliance tracking systems. These processes will improve coordination, ensure uniform enforcement, and provide a clear framework for managing increasing inspection demands as development accelerates.

How will the mitigation activity be implemented?

Through the combination of dedicated staffing, enhanced training, and standardized processes, the project will strengthen the Town's ability to consistently enforce applicable codes and ensure that development is constructed in accordance with current safety and resilience standards.

The Town will implement the proposed mitigation activity through a structured, multi-step process focused on staffing, recruitment, training, program development, and ongoing oversight. Upon receiving the award, the Town will initiate procurement and hiring procedures to recruit one full-time Building Code Inspector in accordance with all applicable local, state, and federal requirements. A portion of the personnel costs associated with this hiring will be funded through the grant, while the remainder will be funded local funding sources, including developer impact fees and municipal revenue. As part of the recruitment process, the Town will conduct a broad and targeted outreach effort to attract qualified candidates with experience in building inspection, fire inspection, code enforcement, construction, engineering, permitting, and related trades. Recruitment efforts will include outreach to universities, community colleges, and trade schools offering relevant programs, as well as advertising through nationally recognized organizations such as the International Code Council (ICC) and National Fire Protection Association (NFPA), and municipal and professional networks. Once selected, the inspector will be onboarded and integrated into the Town's administrative, permitting, inspection, floodplain management, and development review processes. Newly hired personnel will then enter a structured training and certification pathway designed to build long-term technical capacity and support attainment of nationally recognized ICC and NFPA certifications relevant to building inspection, fire inspection, plan review, and hazard mitigation. In addition to the training that will be funded by the grant, the Town Administrator, who holds multiple ICC and NFPA certifications and serves as an instructor in code enforcement, will provide ongoing supplemental training, mentorship, and technical guidance to reinforce learning, support

certification efforts, and ensure consistent application of codes and standards over time. The Town will establish and formalize standardized inspection and enforcement procedures, including workflows for plan review, permitting coordination, inspection scheduling, documentation, and compliance tracking. The inspector will conduct plan reviews and perform staged inspections throughout the construction lifecycle, coordinating directly with developers, contractors, and Town staff to ensure compliance at each phase. Deficiencies will be documented, tracked, and resolved prior to project advancement, and enforcement activities will also address unsafe conditions in existing structures. Throughout the project's period of performance, the Town will monitor progress, maintain inspection and compliance records, and refine procedures to improve efficiency and consistency. The combination of trained personnel, targeted recruitment, ongoing mentorship, and standardized processes will result in a sustainable inspection and enforcement program capable of supporting continued development while reducing hazard risk. Upon completion of the grant period, the Town will transition these functions to local funding sources to ensure long-term continuity.

Describe how the project is technically feasible and will be effective in reducing the risk by reducing or eliminating damage to property and/or loss of life in the project area. Please include engineering design parameters and references to the following: preliminary schematic or engineering drawings/design; applicable building codes; engineering practices and/or best practices; level of protection (e.g., life safety, 100-yr flood protection with freeboard, 100-yr wind design, etc.):

The proposed project is technically feasible because it relies on the implementation and enforcement of established building codes, inspection protocols, and standard engineering practices, rather than the design of new structural systems. The Town will utilize certified Building Code Inspector to apply and enforce adopted codes, including the International Building Code (IBC), International Residential Code (IRC), and International Fire Code (IFC), as adopted by the State of Maryland, as well as applicable NFIP floodplain management regulations. These codes incorporate nationally recognized engineering standards designed to reduce risk from fire, flooding, and structural failure. Project feasibility is further supported by the Town's existing technical leadership. The Town Administrator holds numerous ICC and NFPA certifications and serves as an instructor in building, fire, and code enforcement training, providing the

expertise necessary to oversee implementation, support staff development, and ensure consistent application of codes and standards. The need for this project is also demonstrated by existing workload and projected demand. The Town currently conducts approximately 260 inspections annually, equating to roughly 195 staff hours for inspections alone, excluding plan review and permitting activities. With anticipated growth of approximately 200 new homes per year, requiring an estimated 15 inspections per structure, the Town can expect an additional 3,000 inspections annually—or approximately 3,900+ staff hours for inspections alone. This volume significantly exceeds existing capacity and increases the risk of delayed or insufficient inspections. While this project does not include preliminary engineering designs, it directly supports the implementation and verification of designs prepared by licensed professionals. The inspector will review plans and conduct staged inspections to confirm compliance with approved drawings and code-required parameters, including fire-resistant materials, electrical and mechanical systems, site grading and elevation (BFE and freeboard), and structural load requirements.

Who will manage and complete the mitigation activity?

The mitigation activity will be managed by the Town of Rising Sun under the leadership of Calvin A. Bonenberger, Jr., Town Administrator, who will serve as the primary point of contact and oversee all aspects of project implementation. Mr. Bonenberger will be responsible for coordinating hiring activities, developing standardized inspection and enforcement procedures, supervising and training building code inspector, and monitoring project performance, compliance, and reporting requirements. Mr. Bonenberger brings extensive professional experience and technical expertise in municipal management, code enforcement, building inspection, fire code enforcement, and land development administration. He currently holds 11 certifications from the International Code Council (ICC) and National Fire Protection Association (NFPA) and serves as an instructor in code enforcement practices, including the legal and administrative aspects of enforcement at the state level. His background also

includes prior roles in code enforcement, fire service, and emergency management, providing the technical leadership and institutional knowledge necessary to successfully implement this capacity-building effort. As Town Administrator, Mr. Bonenberger oversees daily municipal operations, including development coordination and regulatory functions, positioning him to effectively integrate this project into existing Town processes. He will ensure that inspection protocols align with adopted codes and that enforcement is applied consistently across all development activity. Project stakeholders will include Town administrative staff, building code enforcement personnel, developers, engineers, contractors, and emergency services representatives. These stakeholders will support coordination across construction oversight, hazard mitigation, and resilience efforts. Limited third-party support may be utilized for specialized training or technical assistance as needed; however, the Town will retain responsibility for core inspection, enforcement, and program management functions to ensure consistency, accountability, and long-term sustainability. Overall, Mr. Bonenberger's leadership, certifications, and hands-on experience in code enforcement and public safety uniquely position him to successfully manage and implement the proposed mitigation activity (Attachment 4).

Will the project address the hazards identified and what risks will remain from all hazards after project implementation (residual risk)?

Yes, the addition of one Building Code Inspector will address the identified hazards (fire, flooding, and infrastructure failure) by ensuring structures comply with adopted building, fire, and floodplain codes. Existing conditions in the Town highlight the need for this project, including aging and non-code-compliant structures, particularly in the downtown and older residential areas. Many buildings lack modern fire protection systems, adequate fire separation, and safe means of egress, while outdated materials and systems increase vulnerability to fire, structural failure, and flood damage. Limited inspection capacity further reduces the Town's ability to identify and correct these deficiencies. For fire risk, inspections will verify proper electrical systems, fire-rated assemblies, and egress, which will reduce

ignition potential and limit fire spread, especially in closely spaced developments. For flooding, the inspector will ensure compliance with elevation and NFIP floodplain requirements to reduce flood-related damage. For structural risks, enforcement of building standards will improve construction quality and durability while addressing unsafe conditions in existing structures. Overall, consistent inspection and enforcement will reduce code deficiencies, address existing vulnerabilities, and ensure that both new and existing development contribute to a safer, more resilient built environment.

When will the mitigation activity take place?

The activity will commence immediately after FEMA awards the project.

Explain why this project is the best alternative. What alternatives were considered to address the risk and why was the proposed activity considered the best alternative?

The Town considered several alternatives, including continuing its current approach using limited in-house staff. While existing personnel have relevant expertise, this approach cannot meet the increased demand associated with the near term development of approximately 1,000 new housing units and the required 10–15 inspections per structure, creating risks of delayed inspections, reduced oversight, and inconsistent enforcement. The Town also considered using third-party inspection and plan review services; however, this option was determined to be less effective due to higher long-term costs, reduced consistency, and limited municipal oversight. Reliance on developer-selected third parties raised additional concerns regarding accountability and uniform enforcement standards across projects. Regional shared-service models were also explored but were found to be impractical given the scale of the Town’s projected growth and the need for dedicated, consistent inspection capacity. The Town does not have the option of relying on County support, as the County does not have legal jurisdiction within the Town limits. As a result, the Town is solely responsible for permitting, inspections, and code enforcement activities and must maintain sufficient internal capacity to meet these obligations. Based on this evaluation, establishing dedicated local inspection capacity was identified as the most effective and sustainable alternative. This approach

Please identify the entity that will perform any long-term maintenance and provide a maintenance, schedule and cost information. The subapplicant or owner of the area to be mitigated is responsible for maintenance (including costs of long-term care) after the project is completed?

Additional comments (optional)

ensures consistent code enforcement, improves inspection timeliness, and provides the level of oversight necessary to support safe, resilient development while reducing long-term hazard risk.

The Town of Rising Sun's Administrator, Calvin Bonenberger Jr., will oversee the project through the grant's period of performance.

This project represents a proactive and scalable approach to hazard mitigation by addressing consistent building code enforcement, which is a foundational gap in the Town's local capacity. Rather than relying on reactive measures after damage has occurred, the Town is prioritizing prevention by ensuring that all new development is constructed in compliance with current safety, fire, and hazard mitigation standards. A key strength of this project is its alignment with the Town's anticipated growth. With 1,000+ new residential units planned, the demand for inspections and code enforcement will increase substantially. Establishing inspection capacity now ensures that this growth is managed responsibly and that new construction does not introduce additional risk to the community. The project also emphasizes long-term sustainability. While BRIC funding will support the initial three-year implementation period, the Town has identified a clear path to maintain these positions through local funding sources, including developer impact fees and municipal revenue which will be increasingly realized as construction on the residential units is completed. This approach ensures that the benefits of the project will extend well beyond the grant period and continue to support risk reduction over time. By building internal capacity, the Town will improve efficiency, ensure more timely inspections, and provide greater consistency in enforcement across all developments.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
Attachment 5_Flood Damage Documents_Mill Creek Manor Mobile Home Park.pdf	05/22/2026	cassidy.ezzi@icf.com	Scope of Work Attachments	Mill Creek Manor Mobile Home Park flood damage documentation.	
Attachment 3_Photolog.pdf	05/22/2026	cassidy.ezzi@icf.com	Scope of Work Attachments	Photolog.	
Attachment 4_Town Admin Biography.pdf	05/22/2026	cassidy.ezzi@icf.com	Scope of Work Attachments	Town Administrator Biography from Town website.	

Schedule

Specify the work schedule for the mitigation activities.

Add tasks to the schedule

Please include all tasks necessary to implement this mitigation activity; include descriptions and estimated time frames.

Task Name Project Kick Off - Execute Subrecipient Agreement with MDEM	Start Month 1	Task Duration (in Months) 3 months
Task Description Project Kick Off - Execute Subrecipient Agreement with MDEM		

Task Name Building Inspector Position 1 Advertisement and Hiring	Start Month 4	Task Duration (in Months) 3 months
Task Description Develop and implement a recruitment process identify qualified candidates for building inspector positions, including developing job description to reflect code enforcement and resilience inspection responsibilities, advertising the role through professional inspector associations, local jurisdiction networks, and trade-specific job boards, and coordinating candidate screening, interviews, and selection. Hiring will be conducted in alignment with HR policies and in full compliance with applicable local, state, and federal requirements—including EEO standards and FEMA grant conditions (e.g., 2 CFR Part 200)—to ensure a compliant, qualified workforce is in place to meet grant-funded staffing and implementation needs. These positions will be responsible for overseeing compliance and inspection for all new construction and ensuring building compliance for all structures in the Rising Sun community with applicable building codes, fire safety codes, floodplain regulations, and hazard mitigation standards through the design, permitting, and construction process. In addition to new construction oversight, the inspectors will support ongoing code enforcement activities for existing structures, including identifying and addressing deficiencies in older residential and mixed-use buildings.		
Task Name Development Trainings	Start Month 7	Task Duration (in Months) 28 months
Task Description The Town will engage a contractor to design and deliver a training program that directly supports hazard mitigation and resilience outcomes by strengthening local capacity to implement and enforce modern building codes. The contractor will develop curricula and instructional materials focused on building inspection procedures, fire and life safety codes, floodplain management, and hazard-resistant construction practices—ensuring all content is aligned with current code standards and risk-reduction objectives. Training delivery will be structured through a coordinated series of in-person and/or virtual		

sessions, with the contractor managing course development, scheduling, and instruction. Attendance, certifications, and participant feedback will be documented to demonstrate increased workforce capability and to support grant reporting, performance tracking, and continuous improvement. This approach aligns with FEMA's emphasis on capacity-building activities such as code adoption, enforcement, and related technical training, that directly advance infrastructure resilience and reduce long-term disaster risk. Through the development trainings the Town will also document standardized inspection procedures, documentation protocols, and compliance tracking systems, ensuring consistent and defensible enforcement of resilience-focused codes.

Task Name Submission of Final Deliverables	<table> <tr> <td data-bbox="590 487 947 800"> Start Month 36 </td><td data-bbox="947 487 1969 800"> Task Duration (in Months) 1 months </td></tr> <tr> <td colspan="2" data-bbox="590 690 1969 800"> Task Description Submission of Final Deliverables to MDEM/FEMA </td></tr> </table>	Start Month 36	Task Duration (in Months) 1 months	Task Description Submission of Final Deliverables to MDEM/FEMA	
Start Month 36	Task Duration (in Months) 1 months				
Task Description Submission of Final Deliverables to MDEM/FEMA					
Task Name Project Closeout	<table> <tr> <td data-bbox="590 824 947 1214"> Start Month 36 </td><td data-bbox="947 824 1969 1214"> Task Duration (in Months) 3 months </td></tr> <tr> <td colspan="2" data-bbox="590 1027 1969 1214"> Task Description Project closeout. Closeout deliverables will be submitted in the final month of the project, but the Town should have 90 days after the project POP has ended to complete closeout deliverables. </td></tr> </table>	Start Month 36	Task Duration (in Months) 3 months	Task Description Project closeout. Closeout deliverables will be submitted in the final month of the project, but the Town should have 90 days after the project POP has ended to complete closeout deliverables.	
Start Month 36	Task Duration (in Months) 3 months				
Task Description Project closeout. Closeout deliverables will be submitted in the final month of the project, but the Town should have 90 days after the project POP has ended to complete closeout deliverables.					

Estimate the total duration of your proposed activities (in months).

36

Proposed project start and end dates

Start Date

2027-06-01

End Date

2030-05-31

Location

Introduction

Project location

Provide a detailed description of the proposed project's location.

The proposed project will be implemented within the incorporated limits of the Town of Rising Sun, Maryland, located in Cecil County in the northeastern portion of the state. Because this project is focused on building code enforcement and inspection capacity, the geographic scope is community-wide rather than site-specific. The mitigation activity will apply to all areas within the Town's jurisdiction, including but not limited to: • Existing residential neighborhoods • The downtown/Main Street corridor • Mixed-use and commercial areas • Identified redevelopment sites • Areas planned for new residential and commercial development The project will support inspection and enforcement activities across both new construction and existing structures, including approximately 1,000 planned residential units and associated development, as well as older buildings that may not meet current code standards. Additionally, the project area includes locations subject to floodplain development regulations, where compliance with FEMA and NFIP requirements is necessary to reduce flood risk. Given the Town's compact size, older building stock, and increasing development density, consistent code enforcement across the entire jurisdiction is critical to ensuring safe, resilient development. Thus, the project location encompasses the entire Town of Rising Sun, with mitigation activities implemented wherever permitting, construction, inspection, and code enforcement activities occur.

Latitude

39.692972

Longitude

-076.046472

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
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Project benefiting area

Provide a detailed description of the proposed project's benefiting area.

The project benefitting area is the entire Town of Rising Sun, which, as discussed in the Community section, has a population of 2,740 as of 2020.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
Attachment 10_Schedule_Rising Sun_revised.pdf	07/02/2026	druanne.cote@icf.com	Location project benefiting area Attachments	Schedule	
Attachment 6_Town Location Map.pdf	05/22/2026	cassidy.ezzi@icf.com	Location project benefiting area Attachments	Town location map	

Project impact area

Provide a detailed description of the proposed project's impact area.

The project will positively impact the entire population of the Town, directly impacting any area where permitting, construction, inspection, and code enforcement activities occur.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
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Project site inventory

Does this project subapplication propose to mitigate a property/structure(s)? (Examples: residential home, commercial building, bridge, fire station, levee, pumping station, wastewater treatment plant, telephone pole, electric line, etc.)

No

Please [download the excel template](#), and then fill out the template with building or infrastructure data.

Budget

Budget cost estimate and management cost (optional) should directly link to your scope of work and work schedule. You must add at least one item(s) greater than \$0 for your cost estimate. Once you have added item(s) for your cost estimate, you may then add the item(s) for management cost (optional). As necessary, please adjust your federal/non-federal cost shares and add the non-federal funding source(s) you are planning to use this project. Once you have completed this section, please click the Continue button at the bottom of this page to navigate to the next section.

Add budget cost types and item(s)

Click the Add cost type button below to add cost type cost estimate and then click the Add item(s) button to add the item(s) for the cost estimate. After adding items to your cost estimate, you may then select Add cost type button again to add management costs (optional) and applicable items.

Grand total: \$141,225.00**Budget type: Non construction**

▶	Cost type: Cost estimate	\$134,500.00
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▶	Cost type: Management cost	\$6,725.00
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Program income (optional)

Cost share

Cost share or matching means the portion of project costs not paid by federal funds.

Proposed federal vs. non-federal funding shares

Hazard Mitigation Assistance (HMA) funds may be used to pay up to 75% federal share of the eligible activity costs. For Building Resilient Infrastructure and communities (BRIC), small impoverished communities may be eligible for up to 90% federal share. For Flood Mitigation Assistance (FMA), and severe repetitive loss (SRL) properties may be eligible for up to 100% federal share. Repetitive loss (RL) properties may be eligible for up to 90% federal share.

Cost estimate

[Is this a small impoverished community?](#) 

This determines your federal/non-federal share ratio.

No

	% Percentage	\$ Dollar amount
Proposed federal share	75.00	100875.00
Proposed non-federal share	25.00	33625.00

Based on total budget

cost: \$134,500.00

Management cost

	% Percentage	\$ Dollar amount
Proposed federal share	100.00	6725.00
Proposed non-federal share	0.00	0.00

Based on total budget cost: \$6,725.00

Non-federal funding sources here

That portion of the total costs of the program provided by the non-federal entity in the form of in-kind donations or cash match received from third parties or contributed by the agency. In-kind contributions must be provided and cash expended during the project period along with federal funds to satisfy the matching requirements.

Funding source

% Non-federal
share by source

Funding amount

**Funding source: Local funds****100.00%****\$33,625.00**

Additional comments.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
Attachment 8_SF424A_Non-Construction Budget Form 7.22.26.pdf	07/22/2026	sean.martin@kci.com	Budget Attachments	SF-424 A	
Attachment 9_Cost Share Commitment Letter_Rising Sun 7.22.26.pdf	07/22/2026	sean.martin@kci.com	Budget Attachments	Signed cost share commitment letter	
Attachment 7_Final Budget and Narrative Revised 7.22.26.pdf	07/22/2026	sean.martin@kci.com	Budget Attachments	<i>No description given.</i>	

Cost-effectiveness

How was cost-effectiveness determined for this project?

☒ Not applicable

Please explain why this project is not applicable.

This project is a Capability- and Capacity-Building (C&CB) activity and does not require a Benefit-Cost Analysis.

Please provide any additional comments below (optional).

Although this project is a Capability- and Capacity-Building (C&CB) activity and does not require a formal Benefit-Cost Analysis, it is inherently cost-effective because it reduces risk at the point of construction and prevents the introduction of future vulnerabilities. By ensuring consistent enforcement of modern building, fire, and floodplain codes, the project will reduce the likelihood of structural deficiencies, fire incidents, and flood damage across both new and existing developments. Given the scale of anticipated growth (approximately 1,000 new residential units, each requiring 10–15 inspections), early identification and correction of code deficiencies will avoid costly retrofits, minimize property damage, and reduce potential loss of life. The project also supports sustained

compliance with NFIP requirements and positions the Town to improve resilience outcomes over time, further reducing long-term recovery and insurance costs. By investing in proactive mitigation through strengthened code enforcement capacity, the project delivers ongoing, community-wide benefits that significantly outweigh the initial investment.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
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Environmental/Historic Preservation (EHP) Review Information

Introduction

An environmental/historic preservation review is required for all activities for which FEMA funds are being requested. FEMA will complete this review with the assistance of both the state or tribal government and the local applicant. It is important that you provide accurate information. If you are having problems completing this section, please contact your application point of contact.

A. National Historic Preservation Act - Historic Buildings and Structures

1. Does your project affect or is it in close proximity to any buildings or structures 50 years or more in age? No

B. National Historic Preservation Act - Archeological Resources

Does your project involve disturbance of ground?

No

C. Endangered Species Act and Fish and Wildlife Coordination Act

1. Are federally listed threatened or endangered species or their critical habitat present in the area affected by the project? No

2. Does your project remove or affect vegetation? No

3. Is your project in, near (within 200 feet), or likely to affect any type of waterway or body of water? No

D. Clean Water Act, Rivers and Harbors Act, and Executive Order 11990 (Protection of Wetlands)

1. Will the project involve dredging or disposal of dredged material, excavation, adding fill material or result in any modification to water bodies or wetlands designated as 'waters of the U.S' as identified by the US Army Corps of Engineers or on the National Wetland Inventory? No

E. Executive Order 11988 (Floodplain Management)

1. Does a Flood Insurance Rate Map (FIRM), Flood Hazard Boundary Map (FHBM), hydrologic study, or some other source indicate that the project is located in or will affect a 1% annual chance floodplain, a 0.2%

annual chance floodplain, a regulatory floodway, or an area prone to flooding?

2. Does the project alter a watercourse, water flow patterns, or a drainage way, regardless of its floodplain designation?

No

F. Coastal Zone Management Act

1. Is the project located in the state's designated coastal zone?

No

G. Farmland Protection Policy Act

1. Will the project convert more than 5 acres of prime or unique farmland outside city limits to a non-agricultural use?

No

H. Resource Conservation and Recovery Act (RCRA) and Comprehensive Environmental Response Compensation and Liability Act (CERCLA) (Hazardous and Toxic Materials)

1. Is there a reason to suspect there are contaminants from a current or past use on the property associated with the proposed project?

No

2. Are there any studies, investigations, or enforcement actions related to the property associated with the proposed project?

No

3. Does any project construction or operation activities involve the use of hazardous or toxic materials? **No**

4. Do you know if any of the current or past land-uses of the property affected by the proposed project or of the adjacent properties are associated with hazardous or toxic materials? **No**

I. Other Environmental/Historic Preservation Laws or Issues

1. Are there other environmental/historic preservation requirements associated with this project that you are aware of? **No**

2. Are there controversial issues associated with this project? **No**

3. Have you conducted any public meeting or solicited public input or comments on your specific proposed mitigation project? **Yes**

If Yes, please indicate in the text box below a description of the requirements, issues or public involvement effort.

The Town has conducted ongoing public outreach and stakeholder engagement related to increasing development pressures, hazard exposure, and long-term resilience needs. Discussions during public meetings and work sessions with the Mayor and Commissioners, Planning Commission, Board of Zoning Appeals, administrative staff, emergency services, developers, and engineers have focused on rapid growth, aging building stock, fire and flood risks, and the importance of consistent code enforcement and hazard-resistant construction. These efforts have addressed vulnerabilities in older and densely developed areas, including fire spread, emergency access, and floodplain compliance. The Town has also coordinated with development partners on inspection needs and long-term implementation strategies. The Town will

continue engagement through public meetings, development review processes, and ongoing coordination to support code enforcement, hazard mitigation, and community resilience.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
Attachment 15_NHPA Acknowledgement Statement.pdf.pdf	05/22/2026	cassidy.ezzi@icf.com	otherEHPLawsIssues.attachmentIds	NHPA statement	

J. Summary and Cost of Potential Impacts

Having answered the questions in parts A. through I., have you identified **No** any aspects of your proposed project that have the potential to impact environmental resources or historic properties?

Evaluation

Is the applicant participating in the [Community Rating System \(CRS\)](#)? **Yes**

Select rating. **6**

Is the applicant a [Cooperating Technical Partner \(CTP\)](#)? **No**

Was this application generated from a previous FEMA HMA Advance Assistance or Project Scoping award or any other federal grant award, or **No**

the subapplicant is a past recipient of Building Resilient Infrastructure and Communities (BRIC) non-financial Direct Technical Assistance?

Has the applicant adopted building codes consistent with the [international codes](#)?

Yes

Year of building code

2021

Please provide the building code.

2021 International Building Code (IBC)

Have the applicant's building codes been assessed on the [Building Code Effectiveness Grading Schedule \(BCEGS\)](#)?

No

Describe involvement of partners to enhance the mitigation activity outcome.

The Town of Rising Sun has engaged a range of stakeholders to support the proposed mitigation activity, including elected officials, the Planning Commission, Board of Zoning Appeals, administrative staff, developers, engineers, contractors, emergency services personnel, and community members. The Town has coordinated with developers to understand upcoming construction demands and align expectations for inspections, plan review, and code enforcement. Ongoing collaboration with consulting engineers has helped evaluate supplemental support options and long-term implementation strategies. Town leadership, including the Mayor and Commissioners and land use boards, have been actively involved in identifying development pressures, staffing needs, and funding approaches. Public discussions have also highlighted concerns related to fire risk in dense areas, floodplain management, and safe future growth. Additionally, the Town has explored coordination with neighboring communities to assess opportunities for shared services.

Additional comments (optional)

The Town has adopted the following codes: 2021 International Building Code (IBC) 2021 International Residential Code (IRC) 2021 International Fire Code (IFC) 2021 International Existing Building Code (IEBC) 2021 International Mechanical Code (IMC) 2021 International Fuel Gas Code (IFGC) 2021 International Energy Conservation Code (IECC) 2020 National Electrical Code (NEC)

Maryland State Fire Prevention Code (incorporating NFPA 1 and NFPA 101) (see attachment 11)

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
Attachment 9_Cost Share Commitment Letter_Rising Sun 7.22.26.pdf	07/22/2026	sean.martin@kci.com	Evaluation Attachments	<i>No description given.</i>	
Attachment 13 SF424B Non-Construction Assurances.pdf	05/22/2026	cassidy.ezzi@icf.com	Evaluation Attachments	SF424B non construction assurances	
Attachment 11_Building Code Adoptions.pdf	05/22/2026	cassidy.ezzi@icf.com	Evaluation Attachments	Adopted building code documents.	
Attachment 14_GG_LobbyingForm-V1.1.pdf	05/22/2026	cassidy.ezzi@icf.com	Evaluation Attachments	Grants.gov lobbying form	

Comments & attachments

► Community	1 comment, 2 attachments
► Mitigation plan	1 comment, 1 attachment
► Scope of work	1 comment, 3 attachments
► Budget	0 comments, 3 attachments

▶ Cost-effectiveness	1 comment, 0 attachments
▶ Evaluation	1 comment, 4 attachments
▶ Environmental/Historic Preservation (EHP)	0 comments, 1 attachment
▶ Location	0 comments, 2 attachments

Assurances and certifications



Signed by SAR:

Sean Martin on 07/22/2026

OMB number: 4040-0007, Expiration date: 02/28/2025 [View burden statement](#)

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2025

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources

of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.